

How do I access the internet wirelessly?

You can access the internet wirelessly by connecting to the "VUMobile" network. Further instructions can be found at:

<http://www1.villanova.edu/villanova/unit/networkphoneconnect/wireless.html>

How do I access my email account?

You can access your email account via webmail at:

<http://www.law.villanova.edu/webmail>

The Quick Links drop-down menu on the Law School website also includes a link for Webmail:

<http://www.law.villanova.edu>

Your username and password is the one you use for MyNova / Main Campus / Blackboard. If you are using webmail, you will need to place vuad\ in front of your username. For example, John Doe's webmail username would be vuad\jdoe

If you do not know your Main Campus username and/or password, you can reset them at

<https://vusecure.villanova.edu/vusecurity/passwordSelfReset>

If you would like to change your password to something more memorable (but still unique and secure), you can do so at

<https://vusecure.villanova.edu/vusecurity/passwordChange>

For instructions on how to configure email on your iPhone, visit:

http://www.law.villanova.edu/Current%20Students/Technology%20Services/Wireless%20and%20Pharos%20Printer%20Setup/~media/currentstudents/technologyservices/docs/VLS_iPhone.ashx

How do I print/scan/fax documents?

The Pharos printing system will enable you to print, scan, or fax documents. To use the Pharos system, you must:

-Obtain a wildcard photo ID. Details can be found at:

<http://www.villanova.edu/unit/wildcard>

-From inside the Law School building, download and install the Pharos client that corresponds to your laptop's operating system. You can find the instructions at:

<http://www.law.villanova.edu/print>

-You have the ability to access the print services anytime you are inside the building by simply sending your print jobs to the "VLS Print" printer.

-Walk up to one of the nine Pharos printers located throughout the building and swipe your Wildcard or login with your Main Campus username and password and release the jobs you wish to print.

Where do I take my computer if I have hardware or software related problems?

-If you have a problem with your computer or with email/printing/wireless setup/general questions, you can stop by the TechZone across from the Reference Desk on the main floor of the Library, call 610-519-7700, or email ComputerServices@Law.Villanova.edu

What is Blackboard and how is it used?

At Villanova Law, we use Blackboard as our online course management system. Professors use Blackboard to communicate with students outside of class by posting assignments, materials, and announcements. Keep in mind that each professor uses it differently. Listen to your professors regarding how they intend to use it.

How do I log into Blackboard?

You can log into Blackboard at <http://elearning.villanova.edu>

The Quick Links drop-down menu on the Law School website also includes a link for Blackboard: <http://www.law.villanova.edu>

Changing your Blackboard email

You should double check the email account registered with the Blackboard server to make sure any emails sent through the system will go to an account that you check daily. To check/change the email account Blackboard uses:

- > Log in to the system
- > Click Personal Information (left-hand side of the page)
- > Click Edit Personal Information.

Email is listed about seven lines down. Be sure to click the submit button on the right-hand side of the page.

Who should I contact with Blackboard questions?

You should contact Justin Barber at barber@law.villanova.edu or 610-519-6706.

What are computer-based exams and Exam4?

Exam4 by Extegrity is the software that Villanova Law School uses for students to be able to type their exam answers on their laptop computer. All students have the option of using Exam4 or using pen and bluebook. About 95% of our students use Exam4. You must attend a training and installation session every semester that you plan to use Exam4. 1Ls will be trained on the software at the beginning of the semester. 2Ls, 3Ls, and any 1Ls who missed the first 1L session will be trained later in the semester. All sessions will be announced via email.

Does Exam4 work on a PC or Mac?

Exam4 will work on Microsoft Windows Vista, Windows 7, Apple Leopard, Snow Leopard, and Lion operating systems. Exam4 does NOT currently work on the new Apple OSX 10.8 Mountain Lion or the upcoming Microsoft Windows 8. Any changes to this will be announced via email and on the digital signage throughout the building.

Who should I contact with questions about computer-based exams?

You should contact Justin Barber at barber@law.villanova.edu or 610-519-6706 or April Barton at barton@law.villanova.edu or 610-519-5201.

Digital Signage

If you would like anything posted to the digital signage throughout the building, please email Justin Barber at barber@law.villanova.edu

The Law School will gladly design a slide for your event/announcement or use one that you create yourself. We ask for at least one week's notice in order to create the slide and agree on the final design. We made over 150 slides just last semester and look forward to creating even more this semester!