VILLANOVA UNIVERSITY SCHOOL OF LAW
WALTER LUCAS PUBLIC INTEREST FELLOWSHIP PROGRAM
LOAN REPAYMENT ASSISTANCE PROGRAM
2012 GUIDELINES

Thank you for applying to Villanova University School of Law's Loan Repayment Assistance Program (LRAP). This year, one LRAP recipient will be chosen to receive $12,000 in LRAP funding over the next three years, subject to eligibility requirements and terms and conditions outlined below. Completed applications are due no later than **Wednesday, December 12, 2012**. Although the notification timeline is subject to change, our Selection Committee intends to notify the 2012 LRAP recipient in mid-December 2012.

Eligibility Requirements

To be eligible for LRAP applicants must:

- Have graduated from Villanova University School of Law as a member of one of the three graduating classes preceding the application period. For Fall 2012 applications, applicants must have been a member of the class of 2010, 2011 or 2012.
- Have secured employment, at the time of application, in a public service career. For the purposes of this award, public service careers include those with the local, state, and federal government, those registered as 501(c)(3) tax-exempt organizations and international non-profits, non-governmental organizations and inter-governmental organizations.
- Have accrued more than $30,000 in total student-loan debt (federal or private or both, from both undergraduate and law school). Student loan debt that decreases below $30,000 after receipt of LRAP funds will not affect a recipient's eligibility to continue receiving LRAP funding.
- Be receiving a yearly salary not exceeding $75,000 per year.

Terms and Conditions

Recipients of LRAP benefits must commit to spending the three years following receipt of the award in a public service career. In the event that an LRAP recipient is no longer employed in a public service career, or exceeds the $75,000 salary cap, the recipient must notify the Associate Director of Public Service Careers and Pro Bono Programs within sixty days. Each such circumstance will be considered on an individual basis; however, recipients should expect that such changes to their circumstances will result in their termination of eligibility for receipt of

future disbursements. If you are in doubt about the necessity of reporting a change in circumstances, please contact the Associate Director of Public Service Careers and Pro Bono Programs for advice. Failure to notify the Associate Director of relevant changes may result in termination of LRAP benefits.

Documentation Required from Selected Recipients

On the first of June for each year a recipient receives LRAP funding, the recipient must submit (via fax, email or hard copy) to the Associate Director of Public Service Careers and Pro Bono Programs:

(1) the enclosed Employment Verification Form;

(2) the enclosed Financial Information Form

(3) current loan statements (either a printed bill or a statement obtained electronically) for all loans listed on the application

Selection Criteria

In preparing your application, please know that the Selection Committee will consider first and foremost, the graduate's commitment to public interest, including previous experience in and commitment to long-term work in public interest law. In the event of equally qualified candidates, the Committee may consider additional pertinent factors, including financial need.

Application Process

After the close of the application period, all applications will be reviewed and finalists will be selected. Finalists will be required to attend an interview with the selection committee, in person or via teleconference, as necessary. The selected recipient will then be notified.

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2012 APPLICATION

LRAP Applicant _____ Social Security # _____

Street Address _____ Date of Birth _____

City _____ State _____ Zip _____

Phone # _____ E-Mail _____

Permanent Address
(if different) _____

City _____ State _____ Zip _____

Phone # _____ E-Mail _____

This application must be submitted to Villanova University School of Law's Copy & Distribution Center by NOON on MONDAY, DECEMBER 12, 2012. Mail submissions may be sent to the below address and must be <u>received</u> by the above deadline.

Villanova University
Public Interest Fellowship Program
299 North Spring Mill Road
Villanova, PA 19085

Applications **will not** be accepted after the deadline. Each applicant must submit one original and eight (8) copies of their application packet containing the below materials. Be sure your name appears on every page of your application. Please bind your applications in the order listed below:

1. A 500-1,000 word statement explaining why you chose a career in public interest. Please specify what drew you to the particular area of public interest in which you are now employed and where you see your career ten years from now.
   (You may also explain anything else that may need clarification.)
2. Current résumé.
3. Completed Employment Verification Form (enclosed).
4. Completed Financial Information Form (enclosed) & supporting loan statement(s).
5. Completed Authorization and Commitment Form (enclosed).

Please direct any questions to Mark Kasten, PIFP Fellowship Coordinator, at mkasten@law.villanova.edu or Elizabeth Dunn, Associate Director of Public Service Careers and Pro Bono Programs, at dunn@law.villanova.edu.

VILLANOVA UNIVERSITY SCHOOL OF LAW
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2012 EMPLOYMENT VERIFICATION FORM

LRAP Applicant _____ Social Security # _____

Applicants are required to secure a position by the time this application is due. Please provide the following information concerning the employment position accepted.

Name of Employer: _____

Position: _____ Start Date: _____Salary:_____

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Employer's Street Address: _____

City: _____ State: _____ Zip: _____

****

Supervisor's Name: _____ Title: _____

Phone: _____ Email: _____

By signing below, I verify that the above-mentioned candidate is an employee of my organization and will receive the above salary during FY2013 for their work.

_____ _____

Supervisor's Signature Date

VILLANOVA UNIVERSITY SCHOOL OF LAW
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2012 FINANCIAL INFORMATION FORM

LRAP Applicant _____ Social Security # _____

Please complete the following financial summary. Applicants must authorize verification of this information on the Authorization and Commitment Form.

Outstanding Loans Accrued while in Law School, Including Any Outstanding Interest: _____

Outstanding Undergraduate/Educational Loans, Including Any Outstanding Interest: _____

TOTAL Outstanding Educational Debt, **Including Outstanding Interest**: _____

Supporting Loan Statement Data

Please also include copies of the most recent loan statements (either a printed bill or a statement obtained electronically) for all loans listed above.

Employment Information:

Name of Employer: _____

Position: _____ Start Date: _____Salary:_____

_____ _____

Signature Date

VILLANOVA UNIVERSITY SCHOOL OF LAW
WALTER LUCAS PUBLIC INTEREST FELLOWSHIP PROGRAM
LOAN REPAYMENT ASSISTANCE PROGRAM 2012
AUTHORIZATION AND COMMITMENT FORM

LRAP Applicant _____ Social Security # _____

I certify, to the best of my knowledge, the information provided on this statement is complete and accurate. I will inform the Associate Director of Public Service Careers and Pro Bono Programs of change(s) in any circumstance(s) which may affect my application or eligibility to receive LRAP benefits. I understand that the Associate Director of Public Service Careers and Pro Bono Programs may request additional information and documentation in support thereof and that my failure to provide any or all requested information in compliance with program deadlines and guidelines will result in my ineligibility to receive benefits under this program. In addition, I authorize the verification of any information in this application.

_____ _____

Applicant's Signature Date

If I am selected to receive LRAP benefits:

I will submit an Employment Verification Form and Supporting Loan Statement Data to the Associate Director of Public Service Careers and Pro Bono Programs on or before the first of June for each year I receive LRAP funds.

I will to spend the following three years in a public service career, as defined under the *Eligibility Requirements* of the 2012 LRAP Guidelines.

I will notify the Associate Director of Public Service Careers and Pro Bono Programs, in writing, within sixty days of any personal or financial changes that could affect my receipt of LRAP benefits.

_____ _____

Applicant's Signature Date