UST LAW STUDY ABROAD SUMMER 2012 DEPOSIT

Use **one** of the two methods below to make your summer term 2012 deposit when applying.
Applications without deposits will NOT be considered.

Online

ePay online using your checking account or credit card (Discover, MasterCard, American Express).
* Payments made via credit card carry an extra 2.75% fee.

1. Login to Murphy Online: https://banner.stthomas.edu/
2. Navigate to link called Student Services > Student Accounts > View bill and/or Make a payment
3. *If a new page does not open you need to turn off your pop-up blocker, located under the Tools menu
4. Select the Deposits tab
5. In the term dropdown menu select Summer 2012 and click on the select button
6. In the deposit dropdown menu select UST Law Rome Study Abroad and click on the select button
   - Select Make Deposit Payment
   - Follow the steps to make your $250.00 eDeposit payment
     * Payments made via credit card carry an extra 2.75% fee. Visa is not accepted.
7. Congratulations! Your eDeposit payment will show up in your Recent Payments and Credits
8. Print a copy of the confirmation page of your eDeposit and submit this with your application.

-OR

On Campus

Make your deposit at the Business Office on Campus:

UST Law Rome Study Abroad DEPOSIT VOUCHER
Summer term 2012

You must provide this form with your payment to the Business Office cashier's window. If this form is not included with your payment, a delay in processing may result and could affect your program eligibility. **A receipt of this deposit must accompany your study abroad application**.

Check payable to:	University of St. Thomas
Deposit amount:	$250.00
For:	Law Rome Study Abroad Summer 2012
To the Cashier:	Change the term to Summer 2012 (201230) Enter $250.00 payment using detail code 2037 Print receipt and give to the student

Business Office Cashier Hours: St Paul (Aquinas 116) 9:00-3:30 Monday through Friday;
Minneapolis (TMH 201) 12:00-3:00 Wednesday

Credit cards cannot be accepted for deposits made on campus at the Business Office.